

**Minutes 534th MHRC Meeting**  
**MINISTRY OF INFORMATION AND COMMUNICATIONS**

**Venue: MoIC Mini Conference Hall**  
**Date: 3rd January 2022 (Monday)**  
**Time: 2:15 PM**

**Agenda 4: Short Term Training**

| Sl No. | Agenda:  | Background/Trainings attended in the last 6 months   | MHRC further directives   |
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| 4.1    | <p><b>Purpose:</b> Plenipotentiary Conference (PP-22).</p> <p><b>Institute/Country:</b> Bucharest, Romania.</p> <p><b>Source of Funding: RGoB</b></p> <p><b>Start/End Date:</b> 26th September- 14th October 2022</p> <p><b>Nomination: DITT</b></p> <p>1. Mr. Karma Sangay, Chief Infrastructure Division, DITT</p> | <p>The Plenipotentiary Conference (PP), ITU's highest policy-making body, meets once every four years to set the Union's general policies, adopt the four-year strategic and financial plans, and elect the senior management team of the organization, the Member States of the Council, and the members of the Radio Regulations Board.</p> <p><i>No fellowship will be provided</i></p> | <p><i>Nomination from PPD is necessary. The nomination of DITT was approved. However, DITT need not attend the entire conference.</i></p> |

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| <p><b>4.2</b></p> | <p><b>Purpose:</b> Nomination for STT offer on Smart Nation: Strategies, Opportunities and Cybersecurity Management.</p> <p><b>Institute/Country:</b> Civil Service College, Singapore.</p> <p><b>Source of Funding:</b> Singapore Cooperation Programme.</p> <p><b>Start/End Date:</b> 7th to 11th March 2022</p> <p><b>Nomination:</b> DITT</p> <ol style="list-style-type: none"> <li>Ms. Pema Selden, AICTO, AMD</li> </ol> | <p>This programme will explore the use of technology to improve public outcomes, drawing on Singapore’s experience. Upon completion of the programme, participants would be able to:</p> <ol style="list-style-type: none"> <li>Identify the technological trends and disruptions that are impacting governments</li> <li>Describe Singapore’s Smart Nation initiative</li> <li>Discuss opportunities and challenges in digitizing government, economy and society</li> <li>Identify the cybersecurity management issues – threats, risks and responses</li> <li>Discuss how to build public service capability to support digital transformation</li> </ol> <p><b>Topics to be covered include</b></p> <ol style="list-style-type: none"> <li>Whole-of-Nation effort in harnessing digital technologies to transform Singapore;</li> <li>Technological trends and disruptions that are impacting governments;</li> <li>Opportunities and challenges in digitizing government, economy, and society;</li> <li>Use of big data, artificial intelligence (AI), and robotics to improve public outcomes and service delivery;</li> <li>Cybersecurity Management Issues – threats, risks and responses; and</li> <li>Building public service capability to support digital transformation. <b>one (1) eligible/relevant official to be nominated</b></li> </ol> | <p><i>Approved</i></p> |
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| <p><b>4.3</b></p> | <p><b>Purpose:</b> Air Traffic Safety Electronic Personnel Basic.</p> <p><b>Institute/Country:</b> Civil Aviation Authority Singapore.</p> <p><b>Source of Funding:</b> <b>Virtual classroom training format.</b>The listed course fee is S\$2,700.00 / US\$2,050.00 per participant. As we have received 3 registrations from your organisation, a 10% group discount on the total course fees. The total discounted course fee for 3 participant(s) is therefore S\$7,290.00 / US\$5,535.00.<br/>DoAT (RGoB) object code <b>45.01 (Ex-country training for Com/Nav personnel)</b></p> <p><b>Start/End Date:</b> 21st-28th January 2022.</p> <p><b>Nomination:DoAT</b></p> <ol style="list-style-type: none"> <li>1. Mrs.Devi Maya Adhikari (EID: 20140103232),<br/>Sr.Communication Officer.</li> <li>2. Ms. Kinley Dema,<br/>Communication Asst. DoAT</li> <li>3. Ms.Namgay Dema,<br/>Communication Asst, DoAT</li> </ol> | <p><b>Course Outline</b></p> <p>This course, designed in collaboration with Temasek Polytechnic (TP), leverages Civil Aviation Authority of Singapore and TP’s expertise in Communication, Navigation, Surveillance (CNS)/ Air Traffic Management (ATM) and regulatory requirements, to provide you with the knowledge and skills to operate effectively in an ATM environment. This course is developed in acc(in-person/live virtual classroom).</p> <p><b>What Is Covered</b></p> <p>Accordance with ICAO Document 10057 and will be taught by a team of subject matter experts. This course is available for delivery in dual mode</p> <ul style="list-style-type: none"> <li>● Communication: Voice and data</li> <li>● Navigation</li> <li>● Surveillance</li> <li>● Air traffic familiarisation</li> <li>● Aeronautical Information Services (AIS)</li> <li>● Data processing and automation</li> <li>● Meteorological services</li> <li>● Safety Management Systems (SMS) and human factors</li> <li>● Maintenance procedures</li> <li>● Infrastructure and relation to workplace safety and health</li> </ul> <p><b>Upon completion of this course, you will be able to:</b></p> | <p><i>Approved</i></p> |
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| <p><b>4.4</b></p> | <p><b>Purpose:</b> Public Communications in a Challenging Landscape,</p> <p><b>Institute/Country:</b> Temasek Foundation Singapore.</p> <p><b>Source of Funding:</b> Not required as it is virtual.</p> <p><b>Start/End Date:</b> 4th to 7th January 2022</p> <p><b>Nomination: DoIM</b></p> <ol style="list-style-type: none"> <li>1. Mr. Sonam Tenzin, Director, DoIM</li> </ol> <p><b>HRD sought online approval dated 31st December 2021.</b></p> | <p>With the emerging socio-economic, technological trends and developments in the communications landscape, communicating with citizens and different stakeholders have become more challenging. They have become more politically active and vocal, and now expect transparency and information on the major policies and programmes that have an impact on them. In this 4-day programme, participants will learn about Singapore's experience and communication strategies to engage the public and stakeholders during the Covid-19 pandemic. There will also be hands-on opportunities for you to plan a public communication programme based on a case study and share your ideas with fellow participants.</p> | <p><i>Approved</i></p> |
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