



**PERFORMANCE AGREEMENT**

**BETWEEN**

**Secretary and Officiating Director General**

**ROAD SAFETY & TRANSPORT AUTHORITY  
MINISTRY OF INFORMATION & COMMUNICATIONS**

**(July 1, 2019 – June 30, 2020)**

**Preamble**

The Performance Agreement is entered into between the Secretary and Officiating Director General, Road Safety & Transport Authority.

The objectives of this Performance Agreement are:

a) To establish clarity and consensus about annual priorities for the Road Safety & Transport Authority consistent with the 11th Five Year Plan of the Ministry, and Government's other priorities;

b) To provide an objective and fair basis for evaluating the overall performance of the Road Safety & Transport Authority at the end of the financial year

The Performance Agreement represents an important accountability mechanism for inculcating a performance based culture at all levels of government.

**THEREFORE**, the parties hereto agree as follows:

## **TABLE OF CONTENTS**

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Section 1: Vision, Mission and Objectives

Section 2: Objectives, Actions, Success Indicators and Target

Section 3: Trend Values of Success Indicators

Section 4: Description and Measurement of Success Indicators.

Section 5: Requirements from other Departments & Secretariat Divisions





## Section 2: Objectives, Success Indicators & Target

Objective	Weight	Action	Success Indicator	Unit	Weight	Excellent [100%]	Very Good [90%]	Good [80%]	Fair [70%]	Poor [60%]
Access to adequate, sustainable and inclusive public transport increased.	5	Provision of subsidies to non-profitable routes and assessment of public transport fares	Number of times the public transport fares is assessed and reviewed.	Number	3	2	1	0	0	0
			The amount of subsidy on loans provided for the non-profitable routes.	Million	2	0.100	0.080	0.060	0.040	0.020
Enhanced effectiveness and efficiency in delivery of public services	80	Improve Public Service Delivery	Percentage of key public services delivered in compliance to the SDS	Percent	35	>75%	>72%	>70%	<65%	<60%
			Percentage of registration certificate and renewal (vehicle and fitness) completed within the due dates. (Jan-June 2021)	Percent	35	>80%	>75%	>70%	>65%	<60%
			Timeline by which the Review workshop of RST Act and Regulations 1999 is completed	Date	10	12/31/2020	01/31/2021	02/28/2021	03/31/2021	04/30/2021
Road Safety enhanced	15	Promote and enhance Road Safety	Number of People trained on road safety Education	Number	5	2000	1800	1500	1300	1000

Road Safety enhanced	15	Promote and enhance Road Safety	Timeline by which the Global Road Safety week is observed across the country.	Date	5	05/23/2021	06/23/2021	08/23/2021	09/23/2021	10/23/2021
			Timeline by which the road safety equipment are procured	Date	5	05/15/2021	06/15/2021	07/15/2021	08/15/2021	09/15/2021

### Section 3: Trend values of success indicators

Objective	Action	Success Indicator1	Unit	Actual Values [FY 2013-14]	Actual Values [FY 2014-15]	Target Values [FY 2015-16]	Projected Values [FY 2016-17]	Projected Values [FY 2017-18]
Access to adequate, sustainable and inclusive public transport increased.	Provision of subsidies to non-profitable routes and assessment of public transport fares	Number of times the public transport fares is assessed and reviewed.	Number	2	2	2	2	2
		The amount of subsidy on loans provided for the non-profitable routes.	Million	0.050	0.050	0.050	0.100	0.100
Enhanced effectiveness and efficiency in delivery of public services	Improve Public Service Delivery	Percentage of key public services delivered in compliance to the SDS	Percent	NA	NA	>75%	NA	NA
		Percentage of registration certificate and renewal (vehicle and fitness) completed within the due dates. (Jan-June 2021)	Percent	NA	NA	>80%	NA	NA
		Timeline by which the Review workshop of RST Act and Regulations 1999 is completed	Date					



Road Safety enhanced	Promote and enhance Road Safety	Number of People trained on road safety Education	Number	5000	5500	6000	6500	7000
		Timeline by which the Global Road Safety week is observed across the country.	Date	NA	NA		NA	NA
		Timeline by which the road safety equipment are procured	Date					

#### Section 4: Definition of Success Indicators

Success Indicator	Description	Data Collection Methodology	Data Collection Frequency	Data Source
Timeline by which the Review workshop of RST Act and Regulations 1999 is completed	This SI measures the timeline by which the RST Act and Regulations review workshop is completed for improving service delivery	Report Collection from PPD, MoIC and Transport Development Division, RSTA	Annually	RSTA Annual Report
Percentage of key public services delivered in compliance to the SDS	This SI is going to measure the percentage level of the department provided the key services to the general public in compliance to SDS.	Collecting the data from Regional and Base Transport Offices, RSTA	Annually	Regional and Base Transport Offices, RSTA
Percentage of registration certificate and renewal (vehicle and fitness) completed within the due dates. (Jan-June 2021)	This SI measures the percentage efficiency in public service delivery to the public.	Report from Regional and Base Transport Offices, RSTA	Biannually	RSTA
Number of People trained on road safety Education	This SI measures the number of people trained on road safety to promote and enhance road safety through advocacy and awareness	Report collection from the regional and base transport offices	Annually	RSTA Annual Report
Timeline by which the Global Road Safety week is observed across the country.	This SI measures the timeliness of the international day of road safety being observed by the authority according to the selected theme of the year.	Report collection from the regional transport offices	Annually	RSTA Annual Report
Timeline by which the road safety equipment are procured	This SI measures the timeline by which the road safety equipment are procured including all the procurement works in the FY	Report collection from the relevant division (RSD)	Annually	RSTA Annual Report
Number of times the public transport fares is assessed and reviewed.	This SI measures the number of times the public transport fare is assessed for ensuring affordability and improving public transport services.	Collection of report from the responsible division	Annually	RSTA Annual Report

The amount of subsidy on loans provided for the non-profitable routes.	This SI measures the amount of subsidy provided to the bus operator for the non-profitable routes.	Budget Approval	Annually	Annual Budget Approval
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**Section 5: Requirements from other Departments & Secretariat Divisions**

<b>Organisation Name</b>	<b>Relevant Success Indicator</b>	<b>Requirement from the Organisation</b>	<b>Justification for the Requirement</b>	<b>Requirement detail</b>	<b>Impact (If Not Met)</b>
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**Whereas,**

I, the Officiating Director General, Road Safety & Transport Authority, commit to the Secretary and the Minister, Ministry Of Information & Communications to deliver the results described in this Annual Performance Agreement.

I, the Secretary, commit to the Officiating Director General, Road Safety & Transport Authority to provide necessary support for the delivery of results described in this Annual Performance Agreement.

**SIGNED:**

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Secretary

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Date

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Ugyen Norbu  
Officiating Director General

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Date