

**Minutes of 482nd MHRC Meeting**  
**MINISTRY OF INFORMATION AND COMMUNICATIONS**

**Venue: MoIC (Virtual)**

**Date: 28th December 2020 ( Monday )**

**Time: 2:15 PM**

**Agenda 3: Action Taken Report**

Sl. no	Agenda	Action taken report	MHRC further directives
1.	<p><b>Follow up of 480th MHRC dated 14 December 2020</b></p> <p><b>Purpose:</b> APT Training Course on Cybersecurity Technologies (Online Training)</p> <p><b>Institute/Country:</b> APT, Japan</p> <p><b>Source of Funding:</b> Virtual</p> <p><b>Start &amp; End</b> <b>Date/Duration:</b> 3 – 18 February 2021</p> <p><b>Nominations:</b> Relevant to RMA and the Telcos <i>Recommended</i></p>	<p><i>DITT had recommended ICTMD to forward the training course to RMA and the Telcos for nomination.</i></p> <ol style="list-style-type: none"> <li>1. RMA: Will send their nomination on Monday but HRD has not received any nomination as yet.</li> <li>2. Sangay Wangdi Moktan, Application Developer, Department of Management Information System, Tashi InfoComm Limited</li> <li>3. Pema Dorji, Mobile Application Developer, Department of Management Information System, Tashi InfoComm Limited</li> <li>4. Bhutan Telecom: The agency has already submitted the nomination to the APT</li> </ol>	Noted

	<p><i>DITT recommended ICTM to forward the training course to RMA and the Telcos for nomination.</i></p>		
<p>2</p>	<p><b>Follow up of 480th MHRC dated 14 December 2020</b></p> <p><b>Purpose:</b> Commission on Science and Technology for Development Intersessional Panel Meeting</p> <p><b>Institute/Country:</b> ITU, Switzerland, Geneva</p> <p><b>Source of Funding:</b> Virtual</p> <p><b>Start &amp; End</b></p> <p><b>Date/Duration:</b> 18–22 January 2021 (1 to 3 p.m. (Central European Time))</p> <p><b>Nominations:</b> To be sent to MoH as it is relevant to them</p> <p><i>Recommended</i> <i>DITT recommended ICTM to share the details to MoH for nomination</i></p>	<p><i>DITT had recommended ICTM to share the details to MoH for nomination</i></p> <p>Ministry of Health has conveyed that all their Information and Communication Officers (ICTOs) are either on tour or engaged in other works</p>	<p><i>MHRC directed DITT to identify alternative nominations</i></p>

	<p><b>Follow up of 479th HRC dated 7th December 2020 and 480th MHRC dated 14 December 2020</b></p> <p><b>Purpose:</b> Invitation to Council Working Group and Expert Group meetings- <i>Sixth World Telecommunication/Information and Communication Technology Policy Forum</i></p> <p><b>Institute/Country:</b>ITU, Geneva</p> <p><b>Source of Funding:</b> No funding required (Virtual)</p> <p><b>Start &amp; End</b>  <b>Date/Duration:</b>from 25 January to 5 February 2021</p> <p><b>Nominations:</b></p>	<p><i>MHRC directed DITT and PPD to discuss the nominations and to submit to 480th MHRC for approval</i></p> <p><i>PPD has nominated Thinley Dorji, Dy.Chief Statistician, PPD</i></p> <p><i>No obligation as per record</i></p> <p><i>DITT has nominated the following officials to attend</i></p> <ol style="list-style-type: none"> <li>1. Mrs. Thaye Choden, Sr. ICT Officer, DoTS, DITT</li> <li>2. Mr. Jigme Lhendup, ICT Officer, Infra Division, DITT</li> </ol>	<p><i>MHRC approved the nominations</i></p>
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3	<p><b>Followup of 480th MHRC</b></p> <p><b>Voluntary Resignation of Dorji Tshewang (EID: 20190715099) MVI I working under Regional Office Thimphu, Road Safety and Transport Authority.</b></p>	<p><i><b>Decision:</b> MHRC approved the voluntary resignation proposal submitted by Dorji Tshewang, MVI I, RSTA, Thimphu as per the recommendation of the Department and HRD. MHRC further directed HRD to complete the necessary formalities at the earliest.</i></p> <p><i>Separation order pending as there was a technical glitch with ZESSt while processing the voluntary resignation from the system.</i></p> <p><i>HRD issued his Separation order vide letter no. MoIC/HRD-03/2020/213 dated 27th December 2020.</i></p>	Noted
4	<p><b>Contract Extension of ESP employees under Regional Office Mongar and Regional Office Gelephu, Road Safety and Transport Authority</b></p>	<p>MHRC approved their contract extension as proposed.</p> <p><i>HRD issued contract extension order vide letter no. MoIC/HRD-03/2020/214 dated 26th December 2020.</i></p>	Noted
5	<p><b>Contract Extension for employees under DITT and DoAT</b></p>	<p>MHRC approved their contract extension as proposed.</p> <p><i>Request for contract extension pending since HRD could not propose for their extension in ZESSt without their contract extension form.</i></p>	<p><i>MHRC directed HRD to ensure that the extensions are pursued without fail.</i></p>

6	<b>Superannuation of Mr. Boning, Motor Vehicle Inspector, Thimphu Regional Office, RSTA</b>	<i>MHRC approved the proposal submitted by HRD and further directed HRD to comply with all BCSR 2018 requirements. Superannuation order pending since HRD has not yet received the relieving order from Regional Office Thimphu.</i>	<i>MHRC directed RSTA to submit the relieving order to HRD at the earliest</i>
7	<b>Shortlisted applicants for the post of Chief Transport Officer under Transport Development Division, Road Safety and Transport Authority.</b>	<i>MHRC endorsed the shortlisted candidates and proposals as proposed by HRD. The shortlisted applicants have been uploaded on the Ministry's website.</i>	<i>MHRC directed HRD to organise the selection interview following the lockdown.</i>

#### Agenda 4: Short Term Training

SIN o	Agenda:	Action taken report	MHRC further directives
4.1	<b>Purpose:</b> APT Training Course on Latest Wireless Coms technology trends and planning of effective utilization of frequency spectrum <b>Institute/Country:</b> Japan Telecommunications Engineering and Consulting Service (JTEC), Japan	<b>Objectives</b> 1. To improve practices in managing scarce resources for delivering connectivity 2. Assist members in ensuring adequate spectrum is available to support the deployment of wireless applications and leverage frequencies made available as a result of the digital switch-over and promote additional spectrum available for 4G (IMT-Advanced) and early allocation of	MHRC approved the nomination

	<p><b>Source of Funding:</b> e-learning program</p> <p><b>Start &amp; End Date/Duration:</b> 17 to 19 February 2021 (Course A-Morning Time) and from 24 to 26 February (Course B-Afternoon Time).</p> <p><b>Nominations:</b></p> <ol style="list-style-type: none"> <li>1. Mr. Rinchen Khando, Engineer, DoTS, DITT</li> </ol>	<p>harmonized spectrum bands for 5G (IMT-2020);</p> <ol style="list-style-type: none"> <li>3. Assist members in development/update of colocation and infrastructure/spectrum sharing policies/regulations and innovative business models that support efficient and cost-effective deployment of digital infrastructure;</li> <li>4. Provide support to members in undertaking spectrum management assessment, developing master plans and implementing action plans for further development of spectrum management infrastructure, procedures and tools;</li> </ol> <p><b>Abstract</b></p> <p>We will introduce the latest technology trends and give lectures and case studies with the aim of contributing to the future study of radio policy in participating countries.</p> <p><b>Closing date of the nomination (1 February 2021 for Course A and 8 February 2021 for Course B)</b></p>	
4.2	<p><b>Purpose:</b> BlockChain Programming</p> <p><b>Institute/Country:</b> Digital flagship program capacity enhancement of ICT sector, India</p> <p><b>Source of Funding:</b> e-learning program (Funded by GoI)</p> <p><b>Start &amp; End Date/Duration:</b></p>	<p>The department with GOI PTA budget (budget has been deposited to The Ministry's LC account).</p> <p>RCSC is organizing an online blockchain training for ICT professionals under RGOB as a capacity development program in emerging technology. The participants are ICT Professionals from various Ministries/</p>	<p><i>MHRC approved the nominations</i></p>

	<p>30th December 2020 to 6th January 2021</p> <p><b>Nominations:</b> Name list attached separate sheet (25nominations)</p>	<p>Agencies/ Dzongkhag and Thromdes</p> <p>The participants will attend training from their own home.</p>	
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## 5. Invitation/Offer

Sl. No	Agenda	Background/Recommendations/Trainings attended in the last 6 months	MHRC Deliberation and Decision
4.1	<p><b>Purpose:</b>Circular BDT/DKH/CSTG-12 - 4th annual meetings of ITU-D Study Groups 1 and 2, to be held in virtual format</p> <p><b>Institute/Country:</b>ITU,<a href="#">Geneva, Switzerland</a></p> <p><b>Source of Funding:</b> Virtual</p> <p><b>Start &amp; End Date/Duration:</b>15 to 26 March 2021 (including a joint</p>	<p>The invitation has been extended to the Ministry by ITU vide letter no. <b>Circular BDT/DKH/CSTG-12</b> dated <b>18 December 2020</b> to invite the fourth annual meetings of these study groups, to be held as follows: ITU-D SG2 from 15 to 19 March 2021, and ITU-D SG1 from 22 to 26 March 2021. These last</p>	<p><i>MHRC directed PPD and DITT to discuss and nominate.</i></p>

	<p>plenary meeting: 31 March and 1 April), preceded by informal rapporteur group meetings: 22 Feb-5Mar</p>	<p>annual meetings before the World Telecommunication Development Conference in 2021 (WTDC-21) will primarily focus on approving all deliverables for the 2018-2021 study period and on concluding their discussions on future topics for the next study period. It is therefore crucial to ensure that representatives from the organization, who hold positions of chairman or vice-chairman in the two study groups, and of rapporteur, co-rapporteur or vice-rapporteur for the 14 study Questions, participate fully in these meetings.</p>	
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<p><b>4.2</b></p>	<p><b>Purpose:</b>Second Online Open Consultation on the Draft Guidelines for utilization of the Global Cybersecurity Agenda (GCA)  <b>Institute/Country:</b>IITU, Geneva  <b>Source of Funding:</b> Virtual  <b>Start &amp; End Date/Duration:</b></p>	<p>The invitation has been extended to the Ministry by ITU vide letter no.CL-20/55 dated 23 December 2020.As per the schedule in the Circular Letter <a href="#">CL-20/18 (dated 18 March 2020)</a> for preparation of the Draft Guidelines for utilization of the GCA (Draft Guidelines), an <a href="#">Online Open Consultation of all WSIS stakeholders on the Draft Guidelines</a> was held on 23 April 2020 (First Online Open Consultation). Further to this, a revised version of the Draft Guidelines was prepared, taking into account the inputs received, for presentation to the 2020 session of the ITU Council (Council 2020) for its consideration and approval, along with the ITU Secretariat report on how the ITU is currently utilizing the GCA (ITU Secretariat Report). Given the ongoing global health emergency, two Virtual Consultations of Councillors (VCC) were held in 2020, from 9-12 June 2020 and 16-20 November 2020 respectively. However, since the Draft Guidelines and ITU Secretariat Report were not on the agendas of these VCCs, the presentation of these documents has been postponed to the next session of ITU Council which is currently scheduled to take place from 8-18 June 2021.In light of this, and the stakeholder</p>	<p><i>MHRC directed DITT to kindly submit the feedback on the draft guidelines within the deadline.</i></p>
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feedback received from the First Online Open Consultation highlighting the need for further consultations on the Draft Guidelines, it is proposed to organize a second Online Open Consultation on the Draft Guidelines for all WSIS stakeholders on 1 March 2021 (Second Online Open Consultation). Taking into account the inputs received at this Second Online Open Consultation, a revised version of the Draft Guidelines will be posted on the ITU website by 7 May 2021.

Accordingly, an updated schedule for preparation of the Draft Guidelines is set out in the Annex attached hereto. In advance of the Second Online Open Consultation, all interested stakeholders are invited to submit their contributions on the [latest version of the Draft Guidelines \(dated 5 May 2020\)](#) in writing to [contributions@itu.int](mailto:contributions@itu.int) by 15 February 2021. Information relating to the practicalities of participating in the Second Online Open Consultation will be made available shortly on the [GCA website](#). In the meantime, if you have any questions, please feel free to contact Mr. Preetam Maloor ([preetam.maloor@itu.int](mailto:preetam.maloor@itu.int)).

