

**474 MHRC Meeting Agenda**  
**MINISTRY OF INFORMATION AND COMMUNICATIONS**

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**Venue: MoIC Mini Conference Hall**  
**Date: 2nd November 2020 ( Monday )**  
**Time: 2:15 PM**

**Agenda 3: Action Taken Report**

Sl.No	Agenda: follow up of 473 MHRC	Action taken report	MHRC further directives
1	<b>Justification for the non completion of IWP Evaluation for the FY 2019-2020</b>	<p><i>The MHRC directed HRD to submit the recommendation along with strong justification supporting the request to PPPD, RCSC for consideration.</i></p> <p><i>HRD has sought the approval of PPPD, RCSC to carry out the moderation of RSTA and DITT on submission of the justifications supporting the non-completion of IWP evaluation for FY 2019-2020. The Moderation for both RSTA and DITT have been done.</i></p>	

<p>2.</p>	<p><b>Course:</b> Global Standards Symposium (GSS-20) (22 February 2021) and the World Telecommunication Standardization Assembly (WTSA-20),  <b>Institute/Country:</b>Hyderabad, India  <b>Source of Funding:</b> Virtual no fund required  <b>Start &amp; End Date/Duration:</b> 23 February to 5 March 2021  <b>Nominations:</b>  ICTMD to study the possibility of funding support/fellowship for the course and then discuss it during the next DHRC for further submission to MHRC  <b>Deferred</b></p>	<p><i>MHRC noted and directed HRD to follow up with ICTMD, DITT</i></p> <p><i>HRD did not receive any nomination since DITT did not receive any nominations</i></p>	<p><i>Noted and DITT to follow up on the nominations</i></p>
<p>4</p>	<p><b>Course:</b> Online Short Course on “Meteorological Satellites: Physical Principles, Retrieval and Applications  <b>Institute/Country:</b>India  <b>Source of Funding:</b> Virtual no fund required  <b>Start &amp; End Date/Duration:</b> November 23 – December 05, 2020, (Deadline for accepting the applications, October 31, 2020)  <b>Nominations:</b>  To be forwarded to the National Centre for Hydrology and Meteorology Since the course is related to Meteorology and would be relevant to them.  <i>Recommended by DHRC, DITT and ICTMD , DITT to follow up on nominations.</i></p>	<p><i>MHRC noted and DITT to follow up on nominations by ICTMD, DITT.</i></p> <p><i>HRD did not receive any nomination since DITT did not receive any nominations</i></p>	<p><i>Noted</i></p>

<p><b>5</b></p>	<p><b>Course:</b> Online Training Course on "<b>Small Satellite Mission</b>"  <b>Institute/Country:</b>India  <b>Source of Funding:</b> Virtual no fund required  <b>Start &amp; End Date/Duration:</b> December 14 - 25, 2020  <b>Nominations:</b></p>	<p><i>DITT has nominated Mr. Rinchen Khando, Engineer to attend Online training course on Small Satellite Mission scheduled from 14th-25th November 2020 in India.</i></p>	<p><i>Noted</i></p>
<p><b>6</b></p>	<p><b>Course:</b>Online Short Course on "<b>Remote Sensing &amp; GIS Technology and Applications</b>"  <b>Institute/Country:</b>India  <b>Source of Funding:</b> Virtual no fund required  <b>Start &amp; End Date/Duration:</b> November 16 – 27, 2020    <b>(Deadline for accepting the applications, October 31, 2020)</b>    <b>Nominations:</b>    Forward the invitation to the remote sensing group focal Cheki Dorji, engineer DITT for nominations. Cheki Dorji, Engineer, DITT to identify participants from the group.    <i>Recommended by DHRC, DITT and ICTMD to follow up on nominations</i></p>	<p><i>MHRC noted and DITT followed up on the nomination by ICTMD, DITT.</i></p> <p><i>DITT has nominated the following official to attend Online Short Course on Remote Sensing &amp; GIS Technology and Applications.</i></p> <ol style="list-style-type: none"> <li>1. Ms. Lhakpa Wangmo Thingh Tamang (20180111364)</li> <li>2. Ms.Tshering Dolma (20180111363) from National Land Commission</li> </ol>	<p><i>Noted</i></p>

7.	<b>Redeployment of staff under Department of Information and Media (DoIM)</b>	<p>The Chair informed the floor that he did not receive any information on redeployment of Librarian, except for Personal Assistant to be re-deployed and further informed the floor that he will take up this issue with the Focal Commissioner to the Ministry. Regarding the Ms Basundra Giri, redeployment, offtg, Director requested HRC to retain Ms. Basundra Giri, PA until joining of Administrative assistant from her maternity leave in the month of December 2020, Since Ms. Basundra is currently carrying out responsibilities of Adm,Assistant beside her assigned job as Personal Assistant.</p> <p>HRD requested Yeshe Dekar (RCSC), focal HRO for MoIC to retain the services of Ms. Basundra Giri, PA to Director, DoIM until the joining of the Adm. Asst from her maternity leave.</p> <p>HRD was instructed to deploy Mr. Thinley Dorji, Junior Librarian to the COVID call center until further notice via letter no. RCSC/HRMD/22/2020/925 dated November 2, 2020.</p>	<i>Noted</i>
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8	<b>Agenda 7: Implementation of Strategic Recommendation from HR Audit, RCSC</b>	<p>Chair directed HRD to circulate the HR Audit draft response to all Department heads for their inputs and necessary comments on the response compiled by HRD prior to final submission to HR Audit, RCSC. (The MHRC further discussed in detail the Audit responses as under Agenda 7 point wise).</p> <p>HRD has submitted the audit response to the HRAD, RCSC vide letter no.MoIC/HRD/Audit/2020/138 dated 30th October 2020.</p>	<i>Noted</i>
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**Agenda: 4 Short Term Training**

Sl. No	Agenda	Background/Recommendations/Trainings attended in the last 6 months	MHRC Deliberation and Decision
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<p><b>4.1</b></p>	<p><b>Course:</b> Technical training on eRegistrations system  <b>Institute/Country:</b> Bhutan (Virtual)</p> <p><b>Source of Funding:</b> UNCTAD</p> <p><b>Start &amp; End Date/Duration:</b> One session a week ( 6-7 sessions in total)</p> <p><b>Nominations:</b>  MoEA to nominate 3,  DITT (Dawa Tshering Application Management Division and Kelzang Thinley Application Development Division)  GDC: Nidup Gyeltshen, DITT  MoH : 1  MoF: 1  The training to be recorded and shared with those who are interested.</p> <p><i>Shared with MoEA, MoH and MoF for nomination</i></p>	<p>The United Nations Conference on Trade and Development (UNCTAD) would like to conduct training on an eRegistration system covering the following topics. The organization proposes for hands-on training. Each session is 1h30 per week with an instructor, preferable with a group of maximum 8 persons. Each session would have an introduction, a demo and a practical part, in which participants would work on obtaining the same results as presented. This might also involve some work outside the training session for the participants. There will be around 6-7 sessions in total but can be adjusted to the needs of the audience:</p> <ol style="list-style-type: none"> <li>1. Introduction: Technology stack and Overview of the system architecture</li> <li>2. System Installation: System Requirements and System Configuration</li> <li>3. Application deployment: Docker containers, Docker-compose and environment file and Docker network</li> <li>4. Databases presentation</li> <li>5. Application administration: Portainer tool, Graylog tool, Troubleshooting and Updating the applications</li> <li>6. Backup and maintenance</li> </ol>	<p><i>Noted and DITT to follow up on the nominations from MoH, MoEA and MoF</i></p>
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	<p><b>Course:</b> UNESCAP: Virtual Capacity Building Workshop on Utilizing Smart Transport Technologies [virtual/online]  <b>Institute/Country:</b> Virtual (Bangkok)  <b>Source of Funding:</b> no fund required  <b>Start &amp; End Date/Duration:</b> 17th November 2020</p> <p><b>Nominations:</b></p> <ol style="list-style-type: none"> <li>Mrs. Pema Lhamo, Asst. Transport Officer, RSTA</li> </ol>	<p>The capacity building workshop on Utilizing Smart Transport Technologies to Mitigate Greenhouse Gas (GHG) Emissions from the Transport Sector, is being organized by the Economic and Social Commission for Asia and the Pacific (ESCAP)</p> <p>The nominated officials are requested to submit the attached nomination forms as early as possible and by 10 November 2020 at the latest.</p> <p><i>HRD: No Obligation as per the record</i></p>	<p><i>Noted</i></p>
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## Agenda 5: Invitation/Offer

	Agenda	Background/Recommendations/Last Trainings	MHRC deliberation & Decision
5.1	<p><b>Course:</b> Governing Council of the Asian and Pacific Centre for Transfer of Technology (APCTT) and International Conference on Emerging Technologies to combat COVID-19 pandemic</p> <p><b>Institute/Country:</b></p> <p><b>Source of Funding:</b> Virtual no fund required</p> <p><b>Start date and End Date/Duration:</b> 1-3 December 2020</p> <p><b>Nominations:</b></p>	<p>The invitation has been extended to the Ministry by MFA/MD/ESCAP-68/846 dated 30th October 2020 for nomination of a suitable candidate as an observer, the sixteenth session of the Governing Council of the Asian and Pacific Centre for Transfer of Technology(APCTT) and the International Conference on Emerging Technologies to Combat the COVID-19 Pandemic, which is scheduled to be held from 1 to 3 December 2020, via videoconferencing.</p> <p>This session of the Governing Council will review the administrative matters, the financial status and the progress of implementation of the Centre's programmes. The Council will also provide advice on the future direction, and programmes and activities of the Centre.</p> <p>Prior to the Governing Council session, the Centre will organize on 1 December the International Conference on Emerging Technologies to Combat the COVID- 19 Pandemic. The outcomes of the Conference will be discussed during the Governing Council session.</p> <p>The completed nomination form could be submitted by 9 November 2020 to Ms. Michiko Enornoto, Head of APCTT at head.apctt@un.orgwith a copy to Ms. Moushurni Das at dasm@un.organd Mr. Satyabrata Sahu at sahus@un.org.</p>	<p><i>MHRC directed HRD to forward to DITT for nomination.</i></p>



