



དཔལ་ལྷན་འབྲུག་གཞུང་། བརྗོད་དང་བརྒྱུད་འབྲེལ་ལྷན་ཁག།

**Ministry of Information & Communications**  
**Royal Government of Bhutan**  
**Thimphu: Bhutan**



MoIC/HRM-10/2020/3091

8<sup>th</sup> April 2020

**NOTIFICATION**  
**(Promotion for July 2020)**

This is to notify all the Departments/Division under the Ministry of Information and Communications to submit the proposals for **July 2020**.

All employees who are due and eligible for **July 2020 promotion** are requested to process promotion through their respective Department/Division. Employees who are eligible for fast track promotion (*individuals who have served two years in the current sub level for first Fast Track Promotion and three years in current position level for second Fast Track Promotion*) may also process their promotion.

The promotion proposals should reach the HR Division of the Ministry on or before 15<sup>th</sup> May 2020 with the following documents.

1. Valid online approved Audit Clearance Certificate for promotion
2. Valid online approved Security Clearance Certificate
3. Specific job description of the proposed Specialist Position (P1 Specialist)
4. Undertaking form for specialist promotion (Form 13/4 of BCSR 2018)

Kindly visit [www.rcsc.gov.bt](http://www.rcsc.gov.bt) for promotion related forms.

**HUMAN RESOURCE DIVISION, MoIC**