

Minutes of 444 MHRC Meeting
MINISTRY OF INFORMATION AND COMMUNICATIONS

Venue: MoIC Mini Conference Hall

Date: 7th January 2020 (Tuesday)

Time: 2:30 PM

Sl. No	Agenda	Background/Recommendations/Trainings attended in the last 6 months	MHRC Deliberation and Decision
4.1	<p>Course: Office Management & Filing System (PA's) Drafting and Corresponding, Basic IT, File Management, Relationship management and PR</p> <p>Institute/Country: Druk Institute of Management and Technology, Phuentsholing.</p> <p>Source of Funding:</p> <p>Start date and End Date/Duration: 15th January to 11th February 2020</p> <p>Nominations:</p> <p style="padding-left: 40px;">1. Kezang Choden (EID: 200804007) PA to Hon'ble Lyonpo</p>	<p><i>She has not attended any short-term training for the last six months.</i></p> <p>HRD: No Obligation as per the record</p>	<p><i>DITT had explored for the budget of the training. However, compliance to audit and training relevance was highlighted as it could lead to potential audit issues in the future.</i></p> <p><i>Departments also raised the issue that there were staff who have not availed such training and who could benefit from such opportunities. The MHRC instructed the HRD</i></p>

			<p><i>to explore funds from PTA-GOI and look into the possibility of sending other staff as well.</i></p>
<p>4.2</p>	<p>Course: Bhutan Telemedicine Workshop Flyer and Final Agenda Institute/Country: Kathmandu Source of Funding: TEMDEC will support Airfare (discounted economy), accommodation, per diem and early registration fee of APAN Start date and End Date/Duration: 2-6 March, 2020 Nominations: Ms. Karma Choden, ICT TA-I, EID: 20130803448 Mongar Regional Referral Hospital.</p>	<p>HRD: No Obligation as per the record</p>	<p><i>approved</i></p>