

INFORMATION REQUIRED TO PROCESS FOR PRIVATE JET LANDING INTO PARO AIRPORT, BHUTAN

1. Name of Aircraft Operator Company :
2. Aircraft Registration/Serial Number :
3. Type of Aircraft :
4. Aircraft Call Sign :
5. Maximum Weight of Aircraft (Total Weight) :
6. Route to be followed :
7. Expected Time of Arrival (ETA) :
8. Expected Time of Departure (ETD) :
9. Duration of Visit / Purpose of visit :
10. Sponsor in Bhutan :
11. Number of passengers :
12. Name and designation of crew team :
13. Copy of the Crew License and medical. :
14. A copy of the Certificate of Insurance for the Aircraft and all its occupants. - Will the copy that we have from previous arrangement valid for this travel?
15. Paro Airport is Category "C" Airport and the following requirement shall be fulfilled by the operator :
  - Pilot should be simulated for Paro Aerodrome or
  - Have a guide Pilot from Bhutan ( Druk Air )

**Note:**

- If the operator wishes to use Guide Pilot , the following expenses has to borne by the Airline operator.

* Round trip Airfare	:	TAB
* Daily applicable Allowance	:	TAB
* Accommodation	:	TAB
* Transportation & any other Expenses related to this travel:	:	TAB

16. Aircraft handling Charges:-

- \* Handling Charges applicable as per Druk Air Rates :
- \* Landing, Parking and Navigation Charges as applicable:
- \* Bhutan Air Services coordination Charges as applicable:
- \* CIP Lounge Charges as applicable:

I, hereby agree/disagree to the requirements mentioned above to arrange the visiting private aircraft landing into Bhutan.

Name of Applicant :

Signature of Applicant :

Date :

**Note:**

While there is no formal application form, the following information is required. The deadline for the application is **10 days** working days prior to arrival.

Once the local ground handler receives all the information stated above, we will then apply to the Director, Department of Civil Aviation and Tourism Authority requesting their assistance/approval for the visiting private aircraft landing clearance into Paro International airport. Without the above requirements, the landing clearance will not be accepted.

Note, Bhutan Air Service is the only the handling agent approved by Department of Civil Aviation Bhutan whereby, the concerned authorities do not entertain direct request from overseas agent. Therefore, all aircraft visiting Bhutan shall contact Bhutan Air Service at Mailing Address: **bhutanair@yahoo.com** or **fax 00975-2-324918**

**Additional Information.**

Please be informed that Paro International Airport is Category C approach/landing aerodrome, thereby the pilots will have to be trained on a simulator for this area in UK (at **BAE SYSTEM, Customer Training Centre, Chester Road Wood Ford Stockport Cheshire S 7 1QR, tel. 161 9554100, fax: 161 9574768**) **OR** Airbus facility in Beijing, China . Or if necessary, request Bhutan Air Services to arrange a guide pilot to fly the aircraft into Paro International Airport, Bhutan.

Due to wind curfew, it is always advisable to fly into Paro Airport before 10:00 am (local time).

Fuel: available and the cost is approx. US \$ 600.00 per 1000 liters. (Subject to change)  
Payment advisable in cash due to unavailability of credit card facilities.