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Ministry of Information & Communications
Royal Government of Bhutan
Thimphu: Bhutan



MoIC/HRM-01/2009-10/

Date 21/05/2010

VACANCY ANNOUNCEMENT

The Ministry of Information & Communications is pleased to announce the vacancies for the following post:

| Sl. No. | Post | No. of Vacancy | Position Level | Minimum qualification | Place of Posting |
|---------|------------------------------------|----------------|----------------|--|---|
| 1 | Asst. Flight Safety Officer - I/II | 1 | P5/SI | B.Sc/In –service holding current Airline Transport Pilots License (ATPL) | DCA, Paro |
| 2 | Asst. Aerodrome Officer - I/II | 1 | P5/S1 | Bachelors in Engineering (Civil or Electrical) | DCA, Paro |
| 3 | Communication Asst. (Operator) II | 3 | S2 | Cl. XII with Diploma/In-service with Diploma | Airport, (Yonphola, Bumthang & Gelephu) |
| 4 | Air Traffic Controller II | 3 | S2 | Cl. XII with Diploma | Airport, (Yonphola, Bumthang & Gelephu) |
| 5 | Meteorology/Hydrology Technician V | 3 | S5 | Cl. XII | Airport, (Yonphola, Bumthang & Gelephu) |
| 6 | Security Asst. II | 3 | S5 | Cl. XII | Airport, (Yonphola, Bumthang & Gelephu) |
| 7 | Fire & Rescue Crew-IV | 8 | S5 | Cl. XII | Airport, (Paro, Yonphola, Bumthang & Gelephu) |
| 8 | Technician- III (Electrical) | 6 | S5 | Non-Cl. X with Certificate (VTI) | Airport, (Yonphola, Bumthang & Gelephu) |
| 9 | Motor Vehicle Inspector-II | 1 | S4 | Cl. X with 2 yrs Certificate (VTI)/ In-service with Certificate/ Automobile | RSTA |
| 10 | Admn. Assistant- III | 1 | S5 | Class XII/Class X with 2 years Office Management course and 3 months IT Management | DITT |
| 11 | Driver- III for (Tractor) | 1 | O4 | Class VIII with VTI Certificate and professional driving license | Airport, Paro |
| 12 | Driver- III | 3 | O4 | Class VIII with VTI Certificate and professional driving license | Airport, Paro |

Any interested Bhutanese National meeting the above required criteria may apply to the Human Resource Officer, Human Resource Management Section, Ministry of Information & Communications with the following documents on or before 23 June 2010:

1. RCSC Employment Application Form
2. Citizenship ID Card
3. Security Clearance Certificate
4. Medical Certificate
5. Qualification Certificate/Academic transcripts
6. Work Experience documents
7. Names of short listed candidates will be placed on 25th June 2010 on the Notice Board of the MoIC. and MoIC website- www.moic.gov.bt
8. Selection interview will be conducted on 28,29 & 30 June 2010 at 10 am in the Conference Hall of the Ministry.
9. Result of selected candidates shall be placed on Notice Board of the MoIC and its website above on 30 June 2010.

Note:

The applicants should produce original documents at the time of interview. For further information, please contact HRM Section at 322567(Ext: 107).

Chief Administrative Officer, MoIC