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Ministry of Information & Communications
Royal Government of Bhutan
Thimphu: Bhutan



MoIC/HRM-01/2009-10/

Date 22/12/2009

VACANCY ANNOUNCEMENT

The Ministry of Information & Communications is pleased to announce the vacancies for the following post:

Sl. No.	Post	No. of Vacancy	Position Level	Minimum qualification	Place of Posting
1.	Security Assistant-II	5	S5	Class XII	Paro Airport
2.	Fire & Rescue Crew-II	8	S5	Class XII	Paro Airport
3.	Meteorology/Hydrology Technician-V	2	S5	Class XII	Paro Airport
4.	Gardener	1	ESP	-	Paro Airport
5.	Trolley Operator	2	ESP	Class VIII and above	Paro Airport
6.	Motor Vehicle Inspector-II	4	S4	Class X with 2 years VTI Certificate	RSTA
7.	Admn. Assistant-III	2	S5	Class XII/Class X with 2 years Office Management course and experience in office management	RSTA

Any interested Bhutanese National meeting the above required criteria may apply to the Human Resource Officer, Human Resource Management Section, Ministry of Information & Communications with the following documents on or before 13 January 2010:

1. RCSC Employment Application Form
2. Citizenship ID Card
3. Security Clearance Certificate
4. Medical Certificate
5. Qualification Certificate/Academic transcripts
6. Work Experience documents

7. Names of short listed candidates will be placed on 14th January 2010 on the Notice Board of the MoIC. and MoIC website- www.moic.gov.bt
8. Selection interview will be conducted on 18 & 19 January 2010 at 10 am in the Conference Hall of the Ministry.
9. Result of selected candidates shall be placed on Notice Board of the Ministry and website of the same as above on 21st January 2010.

The applicants should produce original documents at the time of interview. For further information, please contact HRM Section at 322567(Ext: 108).

Chief Administrative Officer, MoIC

Forthcoming